

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
December 18, 2025

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30pm. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act."

Members of The Board: Andrew Cangiano, Michael Grogan, John Hemmendinger, Brian McNeilly, Melanie Michetti, Steven Rattner, Anthony Riccardi, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still, Jack Sylvester

Others Present: Jilliam Martucci – Office Manager/MSA, James Schilling – Director/MSA, James Wancho – PE/PS&S, Sara Uzatmaciyan, Esq./Maraziti Falcon, LLP

Attendance Roll Call:

Name:	Present:	Absent:
Cangiano	X	
Grogan	X	
Hemmendinger	X	
McNeilly		X
Michetti		X
Rattner	X	
Riccardi	X	
Romano	X	
Schindelar	X	
Schwab	X	
Still	X	
Sylvester	X	

Date/Time Call to Order: Thursday, November 25, 2025 – 7:30 PM
Others Present: Diane Alexander, Tom Carroll, Jilliam Martucci, James Schilling, James Wancho, Sara Uzatmaciyan

Motion / Resolution	Cangiano	Grogan	Hemmendinger	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Present	Absent	Absent	Present	Present	Present	Present	Present	Present	Present
Regular Meeting Minutes: 11.25.2025 ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes	Yes	Yes	Motion Yes	Yes
2025 Financials ROLL CALL	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Motion Yes	Second Yes	Yes	Yes	Yes
Pending Vouchers – December 11, 2025 ROLL CALL	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Yes	Motion Yes	Second Yes	Yes	Yes
Correspondence – November/December 2025 ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Motion Yes	Second Yes	Yes	Yes	Yes
Directors Report, Maintenance & Repairs – 12/2025 and Flow Data– 11/2025 ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes	Motion Yes	Yes	Yes	Yes
Office Managers Report – 12/2025 ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Second Yes	Yes	Motion Yes	Yes	Yes	Yes
Engineers Report – 12/2025 ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes	Yes	Motion Yes	Yes	Yes
New Business:												
Resolution 25-50: 2026 Budget Adoption ROLL CALL	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Motion Yes	Yes	Second Yes	Yes	Yes
Resolution 25-51: Nitrate Study ROLL CALL	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes	Yes	Motion Yes	Yes	Yes
Resolution 25-52: Closed Session - 07:39pm ALL IN FAVOR	Second Yes	Yes	Yes	Absent	Absent	Yes	Yes	Motion Yes	Yes	Yes	Yes	Yes
Open Session: 07:48pm ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Yes	Yes	Second Yes	Yes	Motion Yes
Resolution 25-53: Director Buy Back Repayment ROLL CALL **AS AMENDED**	Motion Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes	Yes	Yes	Yes	Yes
Old Business:												
Draft LOA: Roxbury Twp, Well 2/PFAS Treatment – No Movement												
Adjournment: 07:50pm ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Second Yes	Yes	Yes	Yes	Yes	Motion Yes

Chairman Rattner opened and closed the meeting to the public.

Regular Meeting Minutes of November 25, 2025.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano			x			
Schindelar			x			
Schwab			x			
Still	x		x			
Sylvester		x	x			

Comments: None

2025 Financial Reports

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano	x		x			
Schindelar			x			
Schwab			x			
Still		x	x			
Sylvester			x			

Comments: None

Financial Reports – 2025

10:21 AM

12/11/25

Accrual Basis

Musconetcong Sewerage Authority Profit & Loss Budget vs. Actual January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	251,202.00	-251,202.00	0.0%
Interest	75,209.37			
trustee passdown	4,813,790.00	4,950,000.00	-136,210.00	97.2%
Total Income	4,888,999.37	5,201,202.00	-312,202.63	94.0%
Gross Profit	4,888,999.37	5,201,202.00	-312,202.63	94.0%
Expense				
Personnel Services				
B-1 · Administrative-S&W	176,014.31	195,000.00	-18,985.69	90.3%
B-14 · Operating-S&W	570,032.82	650,000.00	-79,967.18	87.7%
Total Personnel Services	746,047.13	845,000.00	-98,952.87	88.3%
Employee Benefits				
B-9 · Pension	131,199.00	120,000.00	11,199.00	109.3%
B-8 · Social Security	54,491.30	63,600.00	-9,108.70	85.7%
B-10 · Hosp				
Dental/Vision	4,350.01			
B-10 · Hosp - Other	283,539.80	280,000.00	3,539.80	101.3%
Total B-10 · Hosp	287,889.81	280,000.00	7,889.81	102.8%
B-11 · Disability Insurance	6,604.83	10,000.00	-3,395.17	66.0%
B-6 · Unemployment	6,103.81	7,000.00	-896.19	87.2%
Total Employee Benefits	486,288.75	480,600.00	5,688.75	101.2%
Administration Expenses				
B-2 · Administrative-OE				
Meeting Meals	2,084.01			
B-2 · Administrative-OE - Ot...	23,760.93	40,000.00	-16,239.07	59.4%
Total B-2 · Administrative-OE	25,844.94	40,000.00	-14,155.06	64.6%
Total Administration Expenses	25,844.94	40,000.00	-14,155.06	64.6%
Operations and Maintenance				
B-33 · IT & Cyber Security	22,607.17	27,000.00	-4,392.83	83.7%
B-3 · Legal	34,093.16	45,000.00	-10,906.84	75.8%
B-4 · Audit	16,400.00	20,000.00	-3,600.00	82.0%
B-5 · Engineer	42,515.08	40,000.00	2,515.08	106.3%
B-15 · Telephone/Internet	13,632.97	16,000.00	-2,367.03	85.2%
B-16 · Electric	338,985.64	550,000.00	-211,014.36	61.3%
B-17 · Fuel/Oil	8,339.62	7,000.00	1,339.62	119.1%
B-18 · Supplies/Chemicals	224,351.76	225,000.00	-648.24	99.7%
B-27 · Laboratory Supplies	2,334.73	4,000.00	-1,665.27	58.4%
B-13 · Office	25,939.33	30,000.00	-4,060.67	86.5%
B-31 · External Services	63,160.91	75,000.00	-11,839.09	84.2%
B-28 · Education/Training	16,449.00	25,000.00	-8,551.00	65.8%
B-25 · Laboratory Fees	21,401.91	25,000.00	-3,598.09	85.6%
B-19 · Maintenance/Repairs	179,525.22	200,000.00	-20,474.78	89.8%
B-20 · Insurance	177,103.00	179,000.00	-1,897.00	98.9%
B-24 · NJDEP Fees	23,651.67	25,000.00	-1,348.33	94.6%
B-12 · Trustee Admin Fee	28,345.76	40,000.00	-11,654.24	70.9%
B-23 · Permit Appl/Compliance...	27,964.86	40,000.00	-12,035.14	69.9%
B-21 · Equipment	69,453.30	70,000.00	-546.70	99.2%
B-26 · Sludge Disposal	877,869.60	1,095,370.00	-217,500.40	80.1%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	2,212,124.59	2,763,370.00	-551,245.41	80.1%
Debt Service				
Debt Svs - Principal Payment	118,518.68			
Debt Svs - Interest Payment	180,343.64			
Debt Service - Other	0.00	597,232.00	-597,232.00	0.0%
Total Debt Service	298,862.32	597,232.00	-298,369.68	50.0%
Reserves				
B-32 · Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%
B-29 · Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 · Renewal & Replacement	75,240.32	200,000.00	-124,759.68	37.6%
Total Reserves	75,240.32	475,000.00	-399,759.68	15.8%
Pension Reimbursement	-6,485.13			
Total Expense	3,837,922.92	5,201,202.00	-1,363,279.08	73.8%
Net Ordinary Income	1,051,076.45	0.00	1,051,076.45	100.0%

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12/11/25

Accrual Basis

Musconetcong Sewerage Authority
Profit & Loss Budget vs. Actual
 January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	34,647.46			
Short Term Disability Reimburse	22,514.34			
Total Other Income	57,161.80			
Net Other Income	57,161.80			
Net Income	1,108,238.25	0.00	1,108,238.25	100.0%

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of November 30, 2025

	Nov 30, 25
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	1,246,784.40
OA 8169 · Operating Acct TD - 8169	2,242,615.99
PR 3717 · Payroll Account TD - 3717	58,322.15
Es 3226 · Escrow Account TD Bank - 3226	16,825.19
RR 1360 · Renewal & Replacement TD -1360	283,386.16
Petty Cash	767.26
Total Checking/Savings	3,848,701.15
Other Current Assets	
NJIB Note Receivable	119,886.00
Prepaid Expenses	179.99
Total Other Current Assets	120,065.99
Total Current Assets	3,968,767.14
Fixed Assets	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.57
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
Total Fixed Assets	25,442,559.11
Other Assets	
Def. Pension Outflows	251,527.00
Total Other Assets	251,527.00
TOTAL ASSETS	29,662,853.25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	380.27
Total Accounts Payable	380.27
Other Current Liabilities	
NJIB Note Payable	2,506,572.00
Accrued Payroll Liabilities	
VALIC	-1,070.00
PERS - Contributions	54,936.26
PERS - Loans	11,899.58
PERS - Insurance	3,662.56
Total Accrued Payroll Liabilities	69,428.40
Escrow Deposits Payable	
Roxbury PFAS WTFD to MSA	5,000.00
Hopatcong PFAS WTFD to MSA	1,319.25
Southwinds Development	1,000.00
Jefferson Township	1,661.00
Stonewald/Morris HH	283.75
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00

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Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of November 30, 2025

	Nov 30, 25
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
Total Escrow Deposits Payable	18,929.19
Due to Municipalities	136,210.00
Compensated Absences Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	17,535.02
Total Other Current Liabilities	2,835,995.25
Total Current Liabilities	2,836,375.52
Long Term Liabilities	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
Total Loans Payable	6,219,596.17
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
Total Def. Inflows of Resources	548,982.70
Total Long Term Liabilities	8,017,048.87
Total Liabilities	10,853,424.39
Equity	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR · Contract 375 Handrail/Railings	30.68
370 WQ · Contract 370 Water Quality	3,329.32
PS Controls 1-5	11,934.05
365 PPE · Contract 365 Plant Process Eval	9,488.94
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg · Contract 360 HVAC/Roofs - Le...	2,543.99
360 IB · Contract 360 HVAC/Roofs-NJIBa...	1,142.24
360 PSS · Contract 360 HVAC Roofs PSS	11.57
Total 360 · Contract 360 HVAC & Roofs	9,976.91
Contract 295 - Tertiary Tmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84
305 · Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-865,413.99
Total B-29 Capital Improvements	-827,180.83

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12/11/25
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of November 30, 2025

	Nov 30, 25
B-30 Renewal and Replacement	
380 · Contract 380 - VFD Upgrades	144,247.78
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	445,794.16
Total B-30 Renewal and Replacement	619,075.61
Operations	50,000.00
Total Restricted	-92,243.22
Unrestricted	
Designated	
Future Debt Service Reserve	300,000.00
Total Designated	300,000.00
Undesignated	835,952.10
Total Unrestricted	1,135,952.10
3000 · Opening Bal Equity	-306,487.78
32000 · Retained Earnings	-1,444,716.29
Net Income	829,441.05
Total Equity	18,809,428.86
TOTAL LIABILITIES & EQUITY	29,662,853.25

Pending Vouchers as of December 11, 2025
Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano			x			
Schindelar	x		x			
Schwab		x	x			
Still			x			
Sylvester			x			

Comments: None

Musconetcong Sewerage Authority

Through December 11, 2025

	Name	Memo	Split	Amount
<u>OPERATING:</u>	Alfred DeFelice	2025 Dental Reimbursement	B-2 · Administ	98.00
	ATS Environmental Services	Invoice GS2025156V2	B-19 · Maintei	850.00
	Barbato, Nicholas	2025 Dental Reimbursement	B-10 Dental/v	1,124.03
	Blue Diamond Disposal, Inc.	Invoice 0000938016 - Monthly Tr	B-31 · Externa	500.00
	Business Machine Technolo	Invoice Invoice 22374293, 23743	B-33 · IT & Cyt	1,300.84
	Cangiano, Andrew	2025 AEA Conference Stipend	B-2 · Administ	700.00
	Cintas First Aid & Safety	Invoice # 9348679966	B-31 · Externa	121.00
	Cleary Giacobbe Alfieri Jacol	Invoice 155976	B-3 · Legal	6,405.00
	Coppola Services, Inc.	Invoice 4312989 - Sludge 11/202	B-26 · Sludge	31,790.40
	Domain Directory, LLC	Invoice 78383-6 - Annual Websit	B-33 · IT & Cyt	289.00
	Fisher Scientific	Invoice 04911212	B-27 · Laborat	1,116.55
	Garden State Laboratories, I	Invoice 00600215 - 10.01.25-10.	B-25 · Laborat	2,518.00
	Grainger	Invoice # 9703313362	B-18 · Supplie	320.84
	Grainger	Invoice # 9733511605	B-18 · Supplie	216.45
	Jilliam Martucci	2025 Dental Reimbursement	B-10 Dental/v	91.79
	Maraziti Falcon, LLP	Invoice 60770 & 60771	B-3 · Legal	4,716.50
	McMaster-Carr Supply Co.	Invoice 56421231	B-19 · Maintei	77.60
	Michael Kunkel	2025 Vision Reimbursement	B-10 Dental/v	723.00
	Napa Auto Parts	Invoice 629165	B-19 · Maintei	142.97
	NJMVC	Account # OL236910 - 2026 Anni	B-2 · Administ	150.00
	NJWEA	2025 NJWEA Memberships	B-28 · Educati	1,210.00
	One Call Concepts, Inc.	Invoice 5115449	B-2 · Administ	93.10
	Polo's Bar & Grill	2025 Q4 Safety Meeting - 12.09.2	B-2 Meeting M	443.85
	PS&S	Invoice # 180257- General Engin	B-5 · Engineer	2,971.25
	Randolph Township	2026 MCCPC Membership Fee	B-2 · Administ	1,100.00
	RingCentral	Invoice CD_001277250	B-15 · Teleph	313.18
	Roxbury Twp. Water Dept.	Invoice # 9318-0 & 8250-0	B-31 · Externa	134.94
	Tritec Office Equipment	Invoice INV22499 & INV4451	B-13 · Office	245.41
	UniFirst First Aid & Safety	Uniform Service - 11/2025	B-31 · Externa	353.46
	USALCO	Invoice # 910201426	B-18 · Supplie	12,350.91
	USALCO	Invoice # 910204813	B-18 · Supplie	<u>12,006.11</u>
		TOTAL:		84,474.18
<u>PAYROLL:</u>	MSA Payroll/Primepoint	Payroll Processing 11.21.2025	B-1, B-14	33,179.13
	MSA Payroll/Primepoint	Payroll Processing 12.05.2025	B-1, B-14	<u>34,600.84</u>
		TOTAL:		67,779.97

	Name	Memo	Split	Amount
<u>ONLINE PYMTS &</u>	Altice	Confirmation # 19448009	B-15 · Teleph	380.00
<u>MANUAL CHECKS:</u>	Amazon	Transaction # 251201-155511-d	B-13 · Office	589.35
	American Water	Confirmation # 2173694771 - 11	B-31 · Externa	1,845.12
	JCP&L	Confirm # 43520567 - Account #	B-16 · Electric	8,481.85
	JCP&L	Confirm # 43520567 - Account #	B-16 · Electric	4,840.55
	Local 32	11/2025 Union Dues	Union Dues	312.00
	Lowe's	Reference # 3247496492	B-19 · Mainte	64.05
	NJ Division of Pensions & Be	Reference # 31842230 - 11/2025	Accounts Pay	6,039.38
	NJ Division of Pensions & Be	Reference # 34510372 - 2025 Q4	Accounts Pay	5,746.33
	NJSHBP	Reference # 33510638 - 12.01.20	B-10 · Hosp	27,374.16
	PVSC	Confirmation # 200359491026 -	B-26 · Sludge	27,086.80
	Primepoint	Invoice 689001	B-31 · Externa	31.88
	Primepoint	Invoice 690975	B-31 · Externa	45.50
	Shell Fleet Services	Confirmation # 816912082025 -	B-17 · Fuel/Oi	235.03
	VALIC	Confirmation 448991 - 11.21.20	Accrued Payr	235.00
	VALIC	Confirmation 452257 - 12.05.20	Accrued Payr	235.00
	Verizon Wireless	Transaction ID 3822851257 - 11.	B-15 · Teleph	<u>326.83</u>
		TOTAL:		83,868.83
<u>CAPITAL</u>			TOTAL:	0.00
<u>RECOVERY:</u>				
<u>ESCROW:</u>			TOTAL:	0.00
<u>RENEWAL &</u>			TOTAL:	0.00
<u>REPLACEMENT:</u>				

Correspondence for November-December 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano	x		x			
Schindelar		x	x			
Schwab			x			
Still			x			
Sylvester			x			

Comments:

- None
- Correspondence:
 - A. Malicki & Scherer, P.C: NJDEP Flood Hazard Area Individual Permit and Verification Application for Main Street Streetscape, Sidewalk & Bicycle Facility Project, Township of Roxbury, Morris County, NJ
 - B. One Water Consulting, LLC: Proposal for Additional Nitrate Monitoring and Modeling Musconetcong Sewerage Authority WWTP
 - C. State of New Jersey, Department of Labor and Workforce Development: Notice to Employers, P.L. 2022 c. 120 (S2357), Mandate effective 12.08.2025 to notify NJ DOL of any worker separation within seven days of worker's separation
 - D. *Division of Local Government: Budget Adoption Hearing Date 12.18.2025, Items requested, NJIB Series 2025
 - E. *Shabazz & Woolridge: 83 Main Street, Netcong, NJ 07857, Block(s): 19; Lot(s) 30 & 34.02
 - F. *DCA: 2026 Introduced Budget for MSA Approved for Adoption

Monthly Reports:

Director's Report, Maintenance & Repairs Report for December 2025, and Flow Data for November 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano	x		x			
Schindelar		x	x			
Schwab			x			
Still			x			
Sylvester			x			

Comments from the Director's Report:

Mr. Schilling advised the Board on the following matters

- SIP assessment was submitted 12.17.2025
- Drum thickener failed today 12.18.2025, technician will be on site Monday (12.22.2025)

Office Manager's Report for December 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi		x	x			
Romano			x			
Schindelar	x		x			
Schwab			x			
Still			x			
Sylvester			x			

Comments from the Office Manager's Report:

- None

Engineer's Report for December 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano		x	x			
Schindelar			x			
Schwab	x		x			
Still			x			
Sylvester			x			

Comments from the Engineer's Report:

- Commissioner Riccardi asked if the punch list for C375 punch list is completed. Mr. Wancho, PE, advised that he received the close-out documents today and that they will be on the agenda for the January meeting.

New Business:

Resolution No. 25-50

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano	x		x			
Schindelar			x			
Schwab		x	x			
Still			x			
Sylvester			x			

Comments: None

New Business:

Resolution No. 25-51

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano		x	x			
Schindelar			x			
Schwab	x		x			
Still			x			
Sylvester			x			

Comments: None

Resolution No. 25-52 – Closed Session: 07:39pm

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano		x	x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano	x		x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Comments: Personnel & litigation matters

Open Session: 07:48pm

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano			x			
Schindelar			x			
Schwab		x	x			
Still			x			
Sylvester	x		x			

New Business Continued:Resolution No. 25-53 – *As Amended*

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano	x		x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano		x	x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Comments: None

Old Business:

Draft LOA: Township of Roxbury Well No. 2 PFAS Water Treatment Facility Discharge to MSA

- Commissioner Schwab advised there is no movement.

Adjournment:

Chairman Rattner adjourned the December 18, 2025, MSA Board meeting at 07:50pm.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano		x	x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester	x		x			

PREPARED BY: JILLIAM A. MARTUCCI
OFFICE MANAGER
MUSCONETCONG SEWERAGE AUTHORITY

2026 ADOPTED BUDGET RESOLUTION

Musconetcong Sewerage Authority

FISCAL YEAR: January 01, 2026 to December 31, 2026

WHEREAS, the Annual Budget and Capital Budget/Program for the Musconetcong Sewerage Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 has been presented for adoption before the governing body of the Musconetcong Sewerage Authority at its open public meeting of December 18, 2025; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$5,092,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$5,398,601.00, and Total Unrestricted Net Position utilized of \$306,601.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$250,000.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Musconetcong Sewerage Authority at an open public meeting held on December 18, 2025 that the Annual Budget and Capital Budget/Program of the Musconetcong Sewerage Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

12-18-2025
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Cangiano	✓			
Grogan	✓			
Hemmendinger	✓			
McNeilly				✓
Michetti				✓
Rattner	✓			
Riccardi	✓			
Romano	✓			
Schindelar	✓			
Schwab	✓			
Still	✓			
Sylvester	✓			

RESOLUTION NO. 25-51

**RESOLUTION AUTHORIZING AMENDMENT TO
PROFESSIONAL SERVICES CONTRACT WITH ONE
WATER CONSULTING LLC FOR WATER QUALITY
MONITORING AND DYNAMIC MODELING**

WHEREAS, the Musconetcong Sewerage Authority (MSA) is permitted to discharge highly treated wastewater to the Musconetcong River in accordance with the terms and conditions of a New Jersey Pollutant Discharge Elimination Permit (NJPDES Permit) issued by the New Jersey Department of Environmental Protection (NJDEP) and desires to procure the services of a professional engineer for the purposes of conducting a water quality study and dynamic model to evaluate the necessity of the proposed effluent limitations for nitrates contained in the NJPDES Permit issued to MSA; and

WHEREAS, the MSA, pursuant to N.J.S.A. 40A:11-1 et seq., is authorized to retain such professionals and advisors as it may require without public bidding therefore, provided that the services to be rendered are to be performed by persons authorized by law to practice a recognized profession within the definition of a professional service pursuant to N.J.S.A. 40A:11-5; and

WHEREAS, MSA received a proposal in the amount of \$63,200.00, from One Water Consulting, LLC, dated April 3, 2024, for the performance of professional engineering services relevant to the preparation and completion of a water quality study and dynamic model to evaluate the necessity of the proposed effluent limitations for nitrates contained in the NJPDES Permit issued to MSA. By Resolution 24-28, adopted April 25, 2024, MSA authorized the procurement of these services; and

WHEREAS, thereafter, on December 19, 2024, the MSA authorized the submission of the report entitled, *Musconetcong River Nitrate Study*, prepared by James Cosgrove, Jr., P.E. of One Water Consulting LLC, dated December 10, 2024, to the New Jersey Department of Environmental Protection ("NJDEP"); and

WHEREAS, based upon NJDEP's review of the *Musconetcong River Nitrate Study*, NJDEP has determined that additional instream nitrate samples during winter and spring and further analysis utilizing all 40 nitrate sample results in the Monte-Carlo model is necessary to fully inform their decision-making; and

WHEREAS, MSA received a proposal in the amount of \$27,600.00 from One Water Consulting, LLC, dated December 4, 2025, for the performance of additional professional engineering services relevant to the preparation and completion of the water quality study and dynamic model evaluation requested by the NJDEP; and

WHEREAS, the Authority is desirous of procuring such additional services pursuant to a 'non-fair and open' contract pursuant to the provisions of the "New Jersey Local Unit Pay-To-Play" Law, P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the contract to be awarded is subject to the following:

1. The required Business Entity Disclosure Certification form has been submitted and will be placed on file.
2. The required Political Contribution Disclosure form has been submitted and will be placed on file.
3. The contract will prohibit the vendor from making any reportable contributions through the term of the contract.

WHEREAS the necessary funds are available in the MSA budget line-item B-29, Capital.

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority, as follows:

1. The Musconetcong Sewerage Authority does hereby authorize the Director to execute an Amendment to the Contract between the MSA and One Water Consulting, LLC, whose business address is located at 101 Poor

Farm Road, 2nd Floor, Princeton, NJ 08540, in the amount of \$27,600.00 for a new total contract amount of \$90,800.00, without the need for further authorization, in accordance with the attached proposal dated December 4, 2025. Said contract shall not allow political contributions pursuant to the applicable provisions of N.J.S.A. 19:44A-20 et seq.

2. The foregoing services are "professional" services as defined in N.J.S.A. 40A:11-2(6) which are permitted to be contracted without public bidding as set forth in N.J.S.A. 40A:11-5(1) (a) and as a "non-fair and open" contract pursuant to the provisions of N.J.S.A. 19:44A-20-5.
3. The Business Registration Certificate, Business Entity Disclosure Certification and Political Contribution Disclosure be placed on file with this resolution.
4. Within ten days of adoption of this Resolution, notice of the nature, duration and amount of the contract shall be published once in the newspaper of general circulation and a copy of this resolution and the agreements shall be on file and available for public inspection in the offices of the Authority as required by N.J.S.A. 40A-11.5.
5. This Resolution shall take effect as provided by law.

Certification of Funds

I, James Schilling, Director, do hereby certify that sufficient funds are available in the 2025 budget from line-item B-29 Capital.

Isl James Schilling
Director
Musconetcong Sewerage Authority
Dated: December 18, 2025

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on December 18, 2025.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

Steven Rattner, Chairman

Dated: December 18, 2025

RESOLUTION 25-52

RESOLUTION AUTHORIZING CLOSED SESSION PURSUANT TO THE OPEN PUBLIC MEETINGS ACT TO DISCUSS ISSUES REGARDING PERSONNEL AND ATTORNEY CLIENT PRIVILEGE

BE IT RESOLVED by the Musconetcong Sewerage Authority on this 18th day of December, 2025, as follows:

1. In accordance with the Open Public Meetings Act, the Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), in order to discuss and obtain legal advice regarding personnel issues, which are communications subject to Attorney Client Privilege and communications subject to Attorney Client Privilege regarding the Proposed Judicial Consent Order Approving Settlement with the 3M Company in the Matter of NJDEP, et al., v. E.I. DuPont De Nemours and Company, et al., Case No.: 1:19-CV-14766-RMB-JBC (D.N.J.).
2. The minutes of the Closed Session relating to personnel issues and attorney client privilege will be released to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
3. This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on December 18, 2025.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

Steven Rattner, Chairman

Dated: December 18, 2025

RESOLUTION 25-53

RESOLUTION AUTHORIZING EXECUTION OF BUY-BACK REPAYMENT AGREEMENT WITH MSA DIRECTOR

WHEREAS, the Musconetcong Sewerage Authority ("MSA" or the "Authority") adopted a policy regarding the buy-back of unused sick time ("Buy-back Program") applicable to all eligible employees of the Authority; and

WHEREAS, MSA Director James Schilling has advised the MSA that, due to a misunderstanding with regard to the date of eligibility for employees subject to the MSA Buy-back Program, he inadvertently determined that he was eligible for the program and he received payment for ten (10) days of unused sick time on three (3) occasions that had accrued in the years 2022, 2023 and 2024 for a total of thirty (30) days in all; and

WHEREAS, after consideration of the issue at the November 25, 2025 MSA Board meeting, it was determined that the error was inadvertent and that an agreement setting forth the terms of restitution and repayment consisting of a three-year repayment schedule was warranted; and

WHEREAS, the attached schedule prepared by the MSA payroll company, Primepoint, outlines the repayment of the 2023, 2024 and 2025 sick time buy back received whereby a portion of amount associated with the thirty (30) days inadvertently paid would be deducted from each paycheck issued to the Director and the sick days would be returned to the Director's sick time bank at the same frequency that the money is repaid to the MSA, namely, ten (10) days would be returned to the Director's sick time bank annually over the three (3) year period beginning January 2026 and continue through December 2028, at which point the funds will be repaid and the days recovered; and

WHEREAS, in calendar year 2026, MSA will be repaid for the ten (10) sick days paid in 2023 in the amount of \$4,461.89 via payroll deductions automatically processed by Primepoint biweekly consisting of twenty-four (24) payments during the 12-month calendar period of 2026, and correspondingly, ten (10) sick days will be recovered and added to the Director's sick time bank upon complete repayment of the 2023 amount; and

WHEREAS, in calendar year 2027, MSA will be repaid for the ten (10) sick days paid in 2024 in the amount of \$4,562.28 via payroll deductions automatically processed by Primepoint biweekly consisting of twenty-four (24) payments during the 12-month calendar period of 2027, and correspondingly, ten (10) sick days will be recovered and added to the Director's sick time bank upon complete repayment of the 2024 amount; and

WHEREAS, in calendar year 2028, MSA will be repaid for the ten (10) sick days paid in 2025 in the amount of \$4,676.35 via payroll deductions automatically processed by Primepoint biweekly consisting of twenty-four (24) payments during the 12-month calendar period of 2028, and correspondingly, ten (10) sick days will be recovered and added to the Director's sick time bank upon complete repayment of the 2025 amount; and

WHEREAS, in the event of separation of employment (termination, resignation, retirement or death) the remaining amount owed at the time of separation shall be paid in full in a "lump sum" payment due within thirty (30) days of separation.

NOW THEREFORE BE IT RESOLVED, by the Musconetcong Sewerage Authority on this 18th day of December, 2025, that the MSA Chairman, or his designee, is authorized and directed to execute an Agreement with Director Schilling in a form acceptable to the Authority Labor Attorney, including the foregoing terms and conditions.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Chairman, or his designee, is authorized to execute an Agreement in modified form, provided that any modifications are, in the opinion of the Authority Labor Attorney, not of a significant nature such as would substantially impair the intent and purpose of the agreement hereby approved.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on December 18, 2025.

ATTEST:

Musconetcong Sewerage Authority

Joseph Schwab, Secretary/Treasurer

Steve Rattner, Chairman

Dated: December 18, 2025

Dated: December 18, 2025